

東海大學國際學院永續科學與管理學士學位學程

學分抵免作業要點

Tunghai University, Sustainability Science and Management Program

Credit Transfer Guidelines *(The English version is for reference only.)*

民國 114 年 8 月 7 日永續科學與管理學士學位學程課程委員會會議通過
民國 114 年 8 月 11 日永續科學與管理學士學位學程學程會議通過

- 一、本學分抵免作業要點（以下簡稱本要點）係為永續科學與管理學士學位學程（以下簡稱本學程）學生學分抵免訂定，旨在規範本學程學生申請學分抵免相關事宜。

These Credit Transfer Guidelines (hereinafter referred to as the "Guidelines") are established for the Sustainability Science and Management Program (hereinafter referred to as the "SSM") to regulate matters related to credit transfer applications by students of the SSM.

- 二、依據「東海大學學生抵免學分辦法」，下列學生得申請抵免學分：

- (一) 轉學生
- (二) 重新入學之新生
- (三) 依照法令規定先修讀學分後考取修讀學位者

According to the "Tunghai University Credit Transfer Regulations", the following students are eligible for credit transfer:

- (1) Transfer students.
- (2) Freshmen students re-enrolled at the University.
- (3) Students who, in accordance with laws and regulations, acquire credits before acquiring degrees.

- 三、申請學分抵免學生，須依照本校教務處註冊課務組（以下簡稱註課組）公告之時程，將應繳文件正本遞送至註課組，並繳交本學程「學生學分抵免申請表」至學程辦公室始得辦理。

Students applying for credit transfer must follow the schedule announced by the Office of Academic Affairs, Registration and Curriculum Division (hereinafter referred to as the "Registration Division"). They are required to submit the necessary documents to the Registration Division, and submit the Program's "Credit Transfer Application Form" to the SSM Office in order to complete the process.

- 四、本學程受理抵免學分之範圍

- (一) 本學程之必修科目、選修科目。
- (二) 本學程承認之外系選修科目，其原校課程名稱與對應之本校課程名稱相同者。
- (三) 可申請抵免之科目，其對應之本校課程，須為本校自該生原就讀學校入學學年度（含）以後所開設之課程。

Credit Transfer Eligibility

- (1) The required and elective courses of the SSM.
- (2) Other elective courses recognized by the SSM. To be eligible for credit transfer, the original course title must be exactly the same as that of the proposed transfer course.
- (3) Courses eligible for credit transfer must correspond to courses offered by Tunghai University in or after the academic year during which the student was admitted to their original institution.

五、辦理學分抵免原則

- (一) 科目名稱、內容相同者。
- (二) 科目名稱不同而內容相同者。
- (三) 科目名稱、內容不同而性質相同者。

General Principles for Credit Transfer

- (1) Credits could be transferred for courses with identical course title and content.
- (2) Credits could be transferred for courses with different titles but similar content.
- (3) Credits may still be transferred for courses with different titles and content but with similar natures.

六、學分抵免審核原則

學生申請學分抵免，將依據以下四種類別，進行檢核。

- (一) 科目實得學分數低於擬抵免課程學分數者，不予核准。
- (二) 科目名稱、內容、必選修類別與學分數（大於或等於）皆與擬抵免課程相同者，由學程辦公室直接核准申請。
- (三) 與擬抵免課程之科目名稱及內容相似，學分數相同（大於或等於）而必選修類別不盡相同者，由擬抵免課程任課教師判斷並「回覆審核意見文字」後決定之。
- (四) 與擬抵免課程之科目名稱、學分數與必選修類別明顯不同者，提交學程課程委員會決議。

Credit Transfer Review Principles

Student applications for credit transfer are reviewed according to the following four categories.

- (1) Applications will not be approved if the credits earned for the course are fewer than those of the proposed transfer course.
- (2) If the course title, content, required/elective type, and credits (equal to or more than) are the same as those of the proposed transfer course, the application will be approved directly by the SSM Office.
- (3) If the course title and content are similar to the proposed transfer course, and the credits are equal to or more than those of the proposed transfer course, but the required/elective type might differ, the decision will be made by the instructor of the proposed transfer course.
- (4) If the course title, credits, and required/elective type significantly differ from those of the proposed transfer course, the application will be submitted to the Program's Curriculum Plan and Review Committee (hereinafter referred to as the "CPRC") for the decision.

七、本要點如有未盡事宜，提送學程課程委員會會議決議，並依循「東海大學學生抵免學分辦法」之規定。

Any matters not covered in these Guidelines shall be submitted to the SSM CPRC for resolution and handled in accordance with the "Tunghai University Credit Transfer Regulations".

八、本要點經學程課程委員會與學程會議通過後實施。

These Guidelines are proposed by the SSM CPRC and approved by SSM Council Meeting.